

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant :	John D. Richter	Art Unit :	2162
Serial No. :	10/736,001	Examiner :	Giovanna B. Colan
Filed :	December 15, 2003	Conf. No. :	2963
Title :	MANAGING ELECTRONIC INFORMATION		

MAIL STOP RCE

Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450

PRELIMINARY AMENDMENT

Applicant respectfully requests the Examiner to consider the application in light of the following amendments thereto and the accompanying remarks.